

**Whereas**, AFGE Local 1206 has grown and has added the professional employees of Northern California Health Care system to its responsibilities;

**And whereas**, there have been problems in the past over how to properly and appropriately address issues within Local 1206;

**And whereas**, Local 1206 strives to be the most productive and responsive Local it can be;

**Be it resolved** that the by-laws for AFGE Local 1206 be amended to read as follows:

## **LOCAL 1206 BYLAWS**

**AFGE Local 1206** is covered by the standard constitution found in the American Federation of Government Employees National Constitution, at appendix b, and as such upon approval, as prescribed within that constitution all provisions not in conflict with that constitution shall take effect immediately.

### **SECTION 1**

The headquarters of AFGE Local 1206 is 150 Muir Road, Martinez, CA. and this office shall remain open and in permanent existence, by the establishment and history of this Local, in perpetuity. The mailing address is as identified as 10535 Hospital Way, Mather, CA 95655.

### **SECTION 2**

**a.** Regular meetings of the local shall be held monthly on the third Tuesday.

### **SECTION 3**

Special meetings may be called by the President, two-thirds vote of the Executive Board or upon written petition of at least ten percent (10%) of the membership. Five (5) days written notice of the meeting date and the specific purpose of the meeting must be given to the membership. No business other than that specified in the notice will be discussed.

### **SECTION 4**

**a.** Only members of the local in a collective bargaining unit represented by this local will be allowed to attend meetings. Guests such as national representatives and other AFGE affiliates are allowed.

**b.** Only members of the local in good standing shall be allowed to vote.

### **SECTION 5**

**a.** The regular order of business will be:

- (a) Roll call of officers
- (b) Reading of the minutes of the previous meeting
- (c) Report by Secretary-Treasurer
- (d) Reports of committees
- (e) Unfinished business
- (f) New business
- (g) Comments for the good of the local

(h) Adjournment

## **SECTION 6**

A quorum of this local shall consist of 4 members in good standing. A quorum of any committee shall consist of a majority of the members thereof.

## **SECTION 7**

Unless otherwise specified by law (e.g., secret ballot election or dues) or by constitution, all questions before the local will be decided by vote of the members present first by voice vote, then by a showing of hands.

## **SECTION 8**

The time allowed for debate of any issue before the local and the time allowed for speeches will be three (3) minutes. The time allowed for debate may be extended by a majority of those present and voting.

## **SECTION 9**

a. The general officers of this local comprise the Executive Board and are as follows:

President

Secretary/Treasurer

Vice-President

**2 - MEMBERS AT LARGE – CHOSEN BY THE MEMBERSHIP TO SERVE 1 YEAR  
(SHOULD THIS BE AND ELECTED POST?)**

b. The quorum of the Executive Board shall be a majority.

## **SECTION 10**

a. The Vice-President shall assist the President in the performance of his/her duties of that office and shall perform the duties of the President in the absence of the President. The Vice-President shall supervise and report to the President the activities of the Chief Stewards and other such Stewards. See standard local constitution, Article VI, Sections 3, 4.

## **SECTION 11**

In the case of a vacancy in the office of President, the Vice-President shall fill the office for the unexpired term. In the event of a vacancy in any other elected office, the President will appoint a replacement for the office, to serve the unexpired term.

See standard local constitution, Article VII, Section 4. SEC.

## **SECTION 12**

A Sergeant-at-Arms shall be appointed by the President.

a. The Sergeant-at-Arms shall ensure that no one enters the meetings without proper authority.

b. Assist the presiding officer in the maintenance of order.

c. Welcome and introduce guests; see that each member's presence is recorded in a log.

d. Provide a roll to call should the recording of individual votes be necessary.

e. Perform other duties as may be assigned by the presiding officer.

## **SECTION 13**

Nominations of officers shall be held in March and elections and installation shall be held in April after proper notice to local members. A quorum is not required for nominations and/or elections.

See AFGE National Constitution, Appendix A, Part I, Section 3. Candidates shall not run for more than one elected office; however, the running as a delegate shall not be in conflict with an elected officer position. A runoff election, if necessary, shall be held at the same meeting.

**a.** Elections shall be conducted by mail ballot in accordance with Department of Labor Regulations, the National Constitution and policies of AFGE National office

#### **SECTION 14**

An Election Committee shall be elected by majority vote of local members present and voting at a meeting preceding the start of the nomination procedure not later than February before the election year. (See AFGE National Constitution, Appendix A, Part I, Section 2.)

#### **SECTION 15**

All officers will be administered the "Oath of Union Officers" contained in the AFGE National Constitution upon their installation in office. Officers shall serve for 3-year terms. (Note: terms shall not exceed three years from installation.)

#### **SECTION 16**

The current edition of *Robert's Rules of Order* shall govern the proceedings of all meetings of the local, when not inconsistent with the provisions of the standard local constitution, the AFGE National Constitution or these bylaws.

#### **SECTION 17**

The local's delegates to the National Convention, district caucus and National Council meetings, after proper notice to the local's members shall be elected at a meeting of the local, excepting the local's President, Secretary Treasurer and Vice-President who if elected to that office serves by virtue of office. At that or a subsequent meeting, the local shall vote upon the authorization of funds for the delegates' attendance at the National Convention, caucus or council meetings.  
(See AFGE National Constitution, Appendix A, Section 6(d).)

**a.** In the event the number of members drops reducing the number of authorized delegates, the delegates will be moved to alternate delegate status in the following order:

1. Secretary/Treasurer
2. Vice President

#### **SECTION 18**

Expenditures by the Executive Board in excess of \$500.00 per month must have prior approval of the local's members either as authorized by the budget approved by the local or by separate vote of the local's members. See Local Constitution, Article VIII, Section 3. All expenditures authorized by the Executive Board will be reported in writing at the next regular meeting on the local. Upon request, a copy of such report will be made available to any member in good standing of the local.

#### **SECTION 19**

Such committees as may be established by the local shall be comprised of members **SUBJECT TO THE APPROVAL OF THE E-BOARD** (except for the Election Committee)

See Section 14 of these bylaws.

**SECTION 20**

a. The E-board **MAJORITY** shall have the authority to appoint and remove Chief Stewards and other such Stewards.

b. The E-board shall have the authority to allocate the negotiated FTE Official Time the local has among its representatives/stewards in order to carry out the duties of their respective offices or positions.

**c. ELECTED OFFICERS SHALL BE GRANTED OFFICIAL TIME AS FOLLOWS**

**PRESIDENT 1000%**

**SECRETARY-TREASURER NOT LESS THAN 50%**

**VICE PRESIDENTS NOT LESS THEN 50%**

**d. Abuse of official time: allegations of abuse will have the individuals time suspended until an investigation of said abuse is concluded.**

**SECTION 21**

The initiation fee for members shall be \$ -0-.

(See AFGE National Constitution, Article XIV, Sections 7(a)5 and 7(b)5.)

**SECTION 22**

a. The dues for this local shall be \$20.00 bi-weekly but shall be increased proportionately to any increase in the National Per-Capita tax to this Local.

**SECTION 23**

This Local does not make any loans or grants or any other similar disbursements to its members or to any other person, persons or parties.

***Be it enacted,*** by the members of Local 1206, AFGE, at a meeting assembled on,  
\_\_\_\_\_ **and with due and proper notice given the membership.**

Date Approved

\_\_\_\_\_  
Secretary /Treasurer